



Trunch Parish Council

Clerk: Jane Wisson Chairman: Paul Taylor

MINUTES OF THE MEETING OF TRUNCH PARISH COUNCIL HELD ON WEDNESDAY 2nd MARCH 2022 VIA ZOOM AT 7.30 PM AND RATIFICATION MEETING HELD ON THE 4TH of MARCH 2022 AT THE VILLAGE HALL.

Present: -

Cllr. P Taylor (Chairman), Cllr. B Boughton, Cllr. R. Nevill, Cllr. C. Owers, Cllr. A. Bowker, Cllr. S Wild, & Cllr. L Elden.
Jane Wisson – Clerk.

1. **APOLOGIES FOR ABSENCE –Cllr. E Maxfield**
2. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS –**
Cllr R Neville – Grant for Village Hall, County Broadband Item
Cllr B Boughton – Grant TVS.
3. **MINUTES OF THE MEETINGS HELD ON 2nd February 2022 and MATTERS ARISING.**
 - 3.1 Minutes – All Agreed
 - 3.2 Matters arising – Manhole cover has been sorted
Tree on Pyghtle close – resident and Cllr. S Wild have discussed and agreed actions – Cllr. S Wild and Cllr A Bowker to start work on remedial works to the clear the middle of the tree and to tidy the litter up.
4. **COUNTY AND DISTRICT COUNCILLORS REPORT**
 - 4.1 County Councillors report – report sent and noted
 - 4.2 District Councillors report - nothing received
5. **PUBLIC PARTICIPATION**
 - 5.1 With the Queens Jubilee coming up it would be nice on the Village Green to have a celebration garden near the fence at the rear of the Green – agreement to have a three foot planting area on the green near the wall to celebrate the Queens Jubilee – **proposed by Cllr. A Bowker, seconded by Cllr. B Boughton – all agreed.** Clerk to obtain quotes for a seat to be placed in the area along with quote for a Queens Jubilee plaque.
 - 5.2 A complaint had been received about damage to the edge of the Green – Cllr P Taylor to draft a letter for Clerk to send to contractors. .
6. **Resignation and next steps**
 - 6.1 To accept the resignation of Cllr. N Hurst – resignation has been **accepted – All Agreed.** Clerk to send a thank you letter to Cllr. N Hurst. Advert to be placed on notice boards and in the Mardle for new councillors to come forward.

7 VILLAGE HALL

7.1 Village Hall – Cllr P Taylor and Cllr B Boughton to have a look in the filing cabinet for documents relating to the village hall car park

8 KEY DECISIONS

8.1 To agree grounds maintenance costs – Cllr. P Taylor proposed – Cllr. S Wild seconded – **ALL AGREED**

8.2 To agree any key decisions – none received.

9 FINANCE MATTERS

9.1 To agree the cheques for payment – clerk to provide

9.2 To agree and late Invoice payment requests – to be provided at next meeting

9.3 Monthly figures for January 2022 – to be provided at next meeting

9.4 To agree reports for recent Grant requests – Grant committee met and proposed that the following grants were accepted

9.4.1 Grant request for The Village Society (TVS) - £600 Parish Plan – Proposed Cllr P Taylor, seconded Cllr Alan Bowker – **All agreed**

9.4.2 Grant request for the Village Hall – contribution towards car park resurfacing - £500 Car Park – proposed by Cllr P Talor, seconded Cllr A Bowker – **All agreed**

9.5 To consider any other financial matters and agree action – none recieved.

10. HIGHWAYS

10.1 North Walsham Drainage – works had been completed although still concerns about standing water – Clerk to send email to NCC for them to attend site to review situation.

10.2 Flooding – North Walsham Road – Junction with Brewery Road – Knapton Road – Clerk to include this area in email to NCC

10.3 To receive any other Highways matters and agree action – Pothole at Primrose Close – Handrail at end of pathway at Wrights loke to be included in email.

Grit Bin – Clerk getting quotes

11 PLAYING FIELD

11.1 Public Space Protection Order – Clerk to update

11.2 Registering of Title – still in the hand of Barclays Bank – Cllr P Taylor to contact the solicitors that previous chairman spoke to regarding actions and cost involved.

11.3 To receive other playing field matters and agree actions –

Dog Bins - Cllr S Wild to contact previous Councillor to get dog bags back to ensure that they are filled up on a regular basis.

Gym Equipment – Cllr L Eldon to obtain inspection files and will take on monthly inspection of the Gym equipment. Clerk requested that copies of previous reports are provided so that she can scan them in for information.

12 PLANNING

12.1 To receive update on Planning Applications and agree actions – request for reminders not to be sent – Clerk noted

12.2 Local Plan Phase 2 – meeting with NNDC was held and Cllr. P Taylor. Cllr A Bowker and Cllr R Neville attended - Cllr R Neville to collate any comments and add to the form on line

12.3 Neighbourhood Plan – it has been discussed and a proposal was put forward by Cllr P Taylor and seconded by Cllr A Bowker to leave this for now – this has been passed by 5 agreements and 2 abstentions.

12.4 To receive any other Planning matters and agree actions – none received.

13 FOOTPATHS

13.1 Verge Cutting costs – already discussed Clerk to remove from agenda

13.2 To receive footpath matters and agree action – Southrepps have requested the additional part of footpath from Trunch to Southrepps is adopted and put back into use – Clerk to continue to liaise with Southrepps clerk.

14 TASK AND FINISH GROUP

14.1 Allotments – Allotment meeting to be held and discuss and update list – meeting arrange for Tuesday 8th March.

15 PARISH MATTERS

15.1 Trunch Parish Plan – Questionnaire – closing date for returns is Friday 4th March currently return rate is 40% - reminders are being placed on Trunch next door – next steps are to review information and produce a draft plan – Councillors have been asked to support the working party to produce and analysis responses.

15.2 Inspection of Assets – this has been completed by Cllr B Boughton and remedial works identified.

15.3 Parish Council Website – Clerk working with IT supplier to get this activated ASAP – delayed due to Clerks internet issues.

15.4 Installation of Fullers Lane Sign – This has been erected.

15.5 Tree Planting on Playing Field and Green – Green has been discussed previously in regards to ongoing planting – Playing field trees around car park – Clerk to contact NNDC to see if they can provide larger trees.

15.6 Village Pump – Sign to be erected to celebrate 100 years and additional sign for the Queens jubilee – Chairman has agreed wording – local MP to unveil over the Queens Jubilee celebrations – cost of £31 and it was proposed that the Parish Council pay for this charge – proposed by Cllr P Taylor and seconded by Cllr A Bowker – **ALL AGREED** .

Chairman proposed that we suspend standing orders – All agreed

15.7 Community Plaque – Cllr P Taylor and Cllr R Neville to agree location for plaque

15.8 Queens Jubilee – Various activities are being planned – Cllr P Taylor is collaborating and co-ordinating a working party.

15.9 Broadband - Trunch Fibre To The Premises (FTTP) Initiative – agreement to recommend that the company holds a public meeting and we can place posters on Notice board – put on website and update through Trunch next door and the Mardle – However no direct support or recommendations from the Parish Council.

15.10 Anti Social Behaviour – Councillors are monitoring the situation and Clerk will keep on Agenda.

15.11 The Crown – New landlords – food is now being served – Council wish them every success.

15.12 Other Parish Matters – none identified

16 NORFOLK ALC – WELLBEING INITIATIVE

16.1 Various papers – all noted

17 CORRESPONDENCE

- a. Norfolk ALC Bulletin – all noted
- b. Correspondence – all noted

Next Meeting: 6th April 2022 – 8th April 2022 Village Hall Ratification on decision meeting 2.

Chairman signature.....Dated:.....

Ratification Meeting held at the Village Hall at 7pm.

Present: Cllr. A. Bowker, Cllr. S. Wild & Cllr. C. Owers.

Clerk – Jane Wisson

Ratification Meeting held on the 4th March 2022

To reaffirm and ratify the decisions made at the Zoom meeting held 2nd March Wednesday 2022 – All decisions made at the Parish Council Meeting affirmation proposed Cllr. A. Bowker Seconded Cllr. S Wild - ALL AGREED.