



Trunch Parish Council

Clerk: Jane Wisson Chairman: Alan Bowker

MINUTES OF ORDINARY MEETING OF TRUNCH PARISH COUNCIL HELD ON WEDNESDAY 5th October at 7.30pm AT THE METHODIST CHURCH.

Present: -

Cllr. A. Bowker (Chairman), Cllr. R. Nevill, Cllr. C. Owers, Cllr. L Elden & Cllr. S Wild,
Jane Wisson – Clerk.
2 members of the public

1. **APOLOGIES FOR ABSENCE** – Paul Taylor
2. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**
Cllr. R Nevill – The Village Hall & Trunch Village Society, Cllr. A Bowker Trunch Village Society
3. **MINUTES OF THE MEETINGS HELD ON 5th October 2022 and MATTERS ARISING.** –
Proposed Cllr. S Wild, seconded Cllr. C. Owers – All agreed
4. **COUNTY AND DISTRICT COUNCILLORS REPORT**
4.1 County Councilors report – Cllr. R Nevill raised a point of order as he hadn't had time to read the County Councilors report received the day before the meeting
4.2 District Councilors report - nothing received
5. **PUBLIC PARTICIPATION**
5.1 Funding for Methodist Church – Clerk to send details across to the Church Warden to action
5.2 A member of the public raised concerns about a planning application for solar panels and asked the Parish Council to look at the application again.
6. **FINANCE MATTERS**
6.1 To agree the cheques for payment – Cllr R Nevill raised a point of order and requested further details regarding the payments – Clerk to provide. Cheques equated to £2148.76
6.2 To agree any late Invoice payment requests – none received
6.3 Monthly figures for September 2022 – proposed by Cllr C Owers, seconded by Cllr. L Elden – all agreed.
6.4 Year to date Figures – Chairman confirmed that we are on target regarding the current spend to budget
6.5 To consider any other financial matters and agree action - none.
- 7 **Parish Plan**
7.1 Parish Action Plan – Review current version Clerk to provide a draft for a communications strategy.

7.2 To review and agree a mission, vision, aims and objectives for the Parish Council – Chairman requested that Councillors provided him with their thoughts so he could pull this together for the next meeting.

7.3 Emergency Plan – to set up a working party to include, TVS, Church and other interested parties – Clerk to provide a copy and chairman will update the Council at the December meeting.

7.4 Preparation for May 2023 Elections- some Councillors will not be standing for re-election and current chairman has stated that he will not be seeking re-election.

8. HIGHWAYS

8.1 20mph limit – the group are awaiting feedback from Highways from the draft proposal document. SAM2 figures to be added to the website – Clerk to set up page and Chairman to obtain information

8.2 Highways Inspection – update including Flooding – awaiting feedback from Highways – Clerk to chase

8.3 To receive any other Highways matters and agree action – various Potholes to be reported to highways for a chase up.

9 PLAYING FIELD

9.1 Public Space Protection Order – Clerk has chased on a number of occasions and will be writing to the Director responsible for the area for a written response in regard to the timescales taken.

9.2 Registering of Title – Cllr. R Nevill asked for a date to be added as to when this was first raised as a concern. Barclays bank are very slow responded to the requests for information

9.3 Tree planting on the playing field – Chairman to agree actions and provide an update at the December meeting

9.4 To receive other playing field matters and agree actions. Concerns were raised about vehicles driving onto the playing field and Clerk will ask NNDC to ensure that the dog bin contractors are not the people doing this moving forward.

10 PLANNING

10.1 To receive update on Planning Applications and agree actions:

10.1.1 PF/22/2367 Manor Farm – Councillors to review and send comments to Clerk

10.2 Neighbourhood Plan – Clerk updated on the need for a Neighbourhood plan – Councillors have not agreed a motion to revisit this plan.

10.3 To receive any other Planning matters and agree actions – S106 letter from Stalham Parish Council regarding the utilizing of the S106 funds – Cllr R Nevill proposed, seconded by Cllr. S Wild all agreed – Clerk to send a letter of support.

11 FOOTPATHS

11.1 Verge Cutting ongoing work for tender – tender documents have been sent to various contractors Chairman and Clerk will report back at the next Parish Council meeting

11.2 Southrepps Path – still awaiting outcome

11.3 To receive footpath matters and agree action – Ed to have a word regarding the cutting on FP11 and the restricted bridleway.

12 TASK AND FINISH GROUP

12.1 Allotments – All paperwork has been issued to tenants

13 PARISH MATTERS

- 13.1 Trunch Village Society – work to the Parish Plan is ongoing – wont be ready to early next year
- 13.2 Inspection of Assets – Grit bin needs replacing- no horses sign needs replacing – Chairman to provide Clerk with a picture of the current one for Clerk to obtain quotes.
- 13.3 Cemetery Gates – to be removed by Clerk
- 13.4 Village Hall – recent meeting with the trustees discussed the potential of being a warm help hub
- 13.5 Cost of Living – Web page is being updated and will include details of a pet bank – Cllr. L Elden to send details to Clerk
- 13.6 Reducing numbers of Parish Councilors to 9 – consultation has gone out to all residents – the Elections team are consolidating the responses, and this will then go to Full council for confirmation.
- 13.7 Static Caravan – Chairman to visit
- 13.8 Open Day – Chairman reported that he was disappointed by the turn out.
- 13.9 Other Parish Matters – Remembrance service – Clerk to provide Chairman with the Wreath and chairman to contact the vicar to understand the tasks he needs to undertake

14 NORFOLK ALC – WELLBEING INITIATIVE

- 14.1 Various papers - circulated for information – all noted

15 CORRESPONDENCE

- 15.1 Norfolk ALC Bulletin – circulated for information and noted
- 15.2 Correspondence – circulated for information and noted

Next Meeting: Full Council Meeting 7th December 2022, at Methodist Church at 7.30pm
Budget Setting meeting – 30th November over zoom

Meeting closed at 9.29pm

Chairman Signature..... Dated:.....