



Trunch Parish Council

Clerk: Jane Wisson Chairman: Alan Bowker

MINUTES OF ORDINARY MEETING OF TRUNCH PARISH COUNCIL HELD ON WEDNESDAY 7th September at 7.30pm AT THE METHODIST CHURCH.

Present: -

Cllr. A. Bowker (Chairman), Cllr. R. Nevill, Cllr L Elden, Cllr. C. Owers, & Cllr. S Wild,
Jane Wisson – Clerk. 7 members of the public

1. **APOLOGIES FOR ABSENCE** – received from Cllr. P Taylor, Cllr E Maxfield and Cllr. G Hayman
2. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS** – Trunch Village Society and Village Hall declared as an interest for Cllr. R Nevill
3. **MINUTES OF THE MEETINGS HELD ON 6th July 2022 and MATTERS ARISING** – no matters arising.
4. **COUNTY AND DISTRICT COUNCILLORS REPORT**
 - 4.1 County Councilors report – circulated no further information
 - 4.2 District Councilors report – no report sent
5. **PUBLIC PARTICIPATION**

A resident raised concerns about the verges on the main Mundesley Road encroaching on the carriageway – Clerk to raise with Highways
No further items raised
6. **FINANCE MATTERS**
 - 6.1 To agree the cheques for payment - £3665.62 proposed by Cllr C Owers, seconded by Cllr S Wild – **All Agreed**
 - 6.2 To agree and late Invoice payment requests – included in above figure proposed by Cllr C Owers, seconded by Cllr S Wild – **All Agreed**
 - 6.3 Monthly figures for June and July 2022 – proposed by Cllr. L Elden, seconded Cllr. S Wild – **All Agreed**
 - 6.4 To consider any other financial matters and agree action – request from TVS for an additional £200 for the Queens Jubilee – proposed by Cllr. R Nevill, seconded Cllr. S Wild – **All Agreed.**

7 Parish Plan

7.1 **Parish Action Plan** – Current plan updated – Clerk to send out – this also need to incorporate the information from the TVS questionnaire but allows for details to be added to focus on deliverable. Clerk to add Cost of Living to the plan

7.2 **To develop and agree a mission, vision, aims and objectives for the Parish Council** – a list of examples had been pulled together – Clerk to send out

7.3 **Disaster Recovery Plan** – clerk to set up a working party to include, TVS, Church and other interested parties

7.4 **Preparation for May 2023 Elections.** – Clerk reported that we need to include this in Parish Plan along with allocation of funds – on the agenda under 13.10 is the review of number of Councilors and Clerk asked to raise this here – now is a good time to request a governance review before the next elections reducing the Councilors from 11- 7/9. Proposed to allow Clerk to progress with the review ny Cllr. R Nevill, seconded Cllr C Owers – **All Agreed**

8. HIGHWAYS

8.1 **20mph limit** – a meeting has been with Swafield, Mundesley & Southrepps on a coordinated approach on the reduction of the speed limit – also include County Councilor E Maxfield. Figures relating to SAM 2 had been provide for the discussion – Clerk to add to minutes when sending out. A subsequent meeting was held with Duncan Baker and a discussion around the County Councils Speed Management Strategy. Duncan Baker MP is supportive of the initiative and Chairman will keep Council updated as actions progress – clerk to add to Parish Plan

8.2 To receive any other Highways matters and agree action – concerns were raised on Wrights Loke where the drain is being covered by ingress of verge edges.

A concerned resident raised an issue about a caravan being parked on the Corner of Cornish Avenue/Fullers Road – Chairman to to discuss with occupier.

Chairman/Clerk provided an update on the Van that was being parked on North Walsham Road – concerns have been raised with police – further discussions to be undertaken with Victory Housing

9 PLAYING FIELD

9.1 **Public Space Protection Order** – Clerk is chasing initial sign as it needs to have specific wording on it

9.2 **Registering of Title** – offer by previous Councilor to carry on this piece of work – Chairman to speak to see if this can be progressed..

9.3 **Tree planting on the playing field** – Chairman to arrange a site meeting

9.4 **To receive other playing field matters and agree actions** – concerns raised about vans being parked on field – Chairman has spoken to residents and van owners

Gym equipment – Clerk to contact previous Councilor to see if he can look at the equipment and provide a cost on works

Playing field – clerk to get costs on paly equipment

10 PLANNING

10.1 To receive update on Planning Applications and agree actions:

Itsari – Clerk went to Development Control meeting to put across Parish Councils concerns – Clerk reported that this had been approved with 13 conditions.

10.2 Local Plan – Nutrient Neutrality – Clerk informed that this is still being worked on by all Norfolk Councils to understand the implications

10.3 To receive any other Planning matters and agree actions – no other planning items.

11 FOOTPATHS

11.1 Verge Cutting costs – Chairman/Clerk to discuss- Clerk add to next agenda to provide an update

11.2 To receive footpath matters and agree action – Further work is being undertaken in regard to the footpath 11/12 and the restricted bridleway – Clerk to chase for update

12 TASK AND FINISH GROUP

12.1 Allotments – Currently both sites are very dry – Mundesley road is looking very good. Additional person for the waiting list

13 PARISH MATTERS

13.1 Trunch Village Society - Questionnaire– work is still being undertaken to bring the parish information together.

13.2 Inspection of Assets – Clerk to locate the Inspection sheet to send out for the inspection to be undertaken

13.3 Broadband - Trunch Fibre to The Premises (FTTP) Initiative – no further information is available

13.4 Cemetery Gates – needs some attention – Chairmans to speak to Curate/ Minister to arrange any works. Hedge was also a concern

13.5 Village Hall – some popular events have been undertaken – Cllr. R Nevill wanted to thank all volunteers

13.6 Empty Homes – to leave on for next meeting – Clerk to speak to Duncan Bake and report back

13.7 Village Shop/post office Closure – on going work is being undertaken by the main interested party to provide services

13.8 Cost of Living – Cllr E Elden updated Councilors on the new web page – information will be added to the Mardle to offer help and support – Clerk and Cllr E Elden happy to be point of contact

13.9 Civility and Respect – proposed Cllr. R Nevill seconded Cllr. L Elden – **All Agreed**

13.10 Reducing numbers of Parish Councilors to 9/7 – see 7.4

13.11 Other Parish Matters

13.11.1 Open Day – to be held on 22nd October between 10 – Open forum for residents to come and meet the councilors

13.11.2 Telephone mast in the church tower – action to come from the church for this work to be undertaken – a letter of support was proposed by Cllr. R Neville, seconded Cllr S Wild – **All Agreed** - Clerk to arrange for letter to be sent

13 **NORFOLK ALC – WELLBEING INITIATIVE**

14.1 Various papers - circulated for information – all noted

14 **CORRESPONDENCE**

15.1 Norfolk ALC Bulletin – circulated for information – all noted

15.2 Correspondence – circulated for information – none received

Next Meeting: October 5th, 2022, at Methodist Church at 7.30pm

Meeting closed at 21:08pm

Chairman signature.....Dated.....