



# Trunch Parish Council

*Clerk: Jane Wisson Chairman: Paul Taylor*

## **MINUTES OF THE MEETING OF TRUNCH PARISH COUNCIL HELD ON WEDNESDAY 6<sup>th</sup> April 2022 VIA ZOOM.**

Present: -

Cllr. A. Bowker (Vice Chairman), Cllr. R. Nevill, Cllr. C. Owers, & Cllr. S Wild,  
Jane Wisson – Clerk.

### **1. APOLOGIES FOR ABSENCE**

Cllr. P Taylor, Cllr. E Eldon & Cllr. B Boughton, - Cllr. E Maxfield unable to attend

### **2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS –**

Cllr R Neville –Village Hall, County Broadband Item

### **3. MINUTES OF THE MEETINGS HELD ON 2<sup>nd</sup> March 2022 and MATTERS ARISING**

Minutes received and agreed proposed Cllr S Wild – seconded Cllr. A Bowker

### **4. COUNTY AND DISTRICT COUNCILLORS REPORT**

4.1 County Councillors report – nothing provided

4.2 District Councillors report – next year's budget and precepts had been agreed at the March Full Council meeting. Cllr G Hayman is offering advice to an applicant regarding using solar panels to reduce costs. Looking for support on biodiversity and utilising sustainable communities' fund to support application. Cllr. R Neville offered thanks for Cllr. G Hyman for being socially minded.

### **5. PUBLIC PARTICIPATION –**

2 members of the public attended – no questions raised.

### **6. VILLAGE HALL**

6.1 Village Hall – request for contribution to the potholes in the car park – Clerk reported we are awaiting request – Cllr. R Neville has reported that there may be a slight delay. Clerk to report when invoice is received.

### **7. KEY DECISIONS**

7.1 To agree any key decisions -None identified

## **8. HIGHWAYS**

8.1 Knapton Road verges – Verges need cutting back from road – Clerk to contact NCC.

8.2 To receive any other Highways matters and agree action

8.2.1 Junction of Knapton Road/Mundesley Road – resurfacing needs reviewing

8.2.2 Drainage works North Walsham Road– Clerk has requested that NCC visit after the next significant rainfall to review pooling of water.

8.2.3 Cables being dug in pavement from bus stop to shop – request to NCC for them to check work

## **9 PLAYING FIELD**

9.1 Public Space Protection Order – Clerk provided an update to confirm timescale and outcome with NNDC.

9.2 Registering of Title – Clerk to add to May's Agenda.

9.3 Concrete Blocks – concerns have been raised about the concrete blocks still in the playing field as they are secured. Cllr. A Bowker and Clerk to raise with Cllr. B Boughton for advice.

9.4 To receive other playing field matters and agree actions –

9.4.1 sign has been changed to the previous one for the dog bin

9.4.2 Concerns were raised about the use of the dog bin – Clerk to request advice from NNDC.

9.4.3 Gym Equipment had been inspected by Cllr. A Bowker – ongoing inspections of the play equipment to be added to ongoing monitoring – small working group to volunteer for some remedial works to tidy up paint work etc. Clerk and Cllr. A Bowker to speak with previous Councillor to ascertain his process for inspections and document.

## **10 PLANNING**

10.1 To receive update on Planning Applications and agree actions

10.1.1 PF/22/0672 - Trunch - The Old Cart House, Brewery Road, Trunch – reminder of response deadlines

10.1.2 EF/22/0772 – Trunch – 8 Church Close, Trunch

10.2 To receive any other Planning matters and agree actions – none identified

## **11 FOOTPATHS**

11.1 Cllr. S Wild has identified part of this footpath hasn't been cleared – Clerk to obtain farmers name from Cllr. B Boughton and send a letter requesting the vegetation is trimmed back.

11.2 Concern has been raised about paths being made on private fields by residents – a note to be added to the Mardle to remind residents to follow the Countyside code.

## **12 TASK AND FINISH GROUP**

12.1 Allotments – A few more allotment holders have been identified – Clerk to provide Cllr. C Owers with a further name for her to contact. An allotment Tak and finish group to be set up for a quick review of where we are with the current allotment allocation.

## **13 FINANCE MATTERS**

13.1 To agree the cheques for payment

13.1.1 N Hurst  
J Wisson  
HMRC

13.2 To agree and late Invoice payment requests – none received

13.3 Monthly figures for December 2021/January 2022 & February 2022 – proposed – Cllr R Nevill and seconded Cllr. C Owers – all agreed

13.4 To consider any other financial matters – Clerk reminded Councillors that she will be bringing end of year accounts to Mays meeting and arranging the AGAR for the Auditor.

13.5 Cllr. A Bowker and Cllr. P Taylor need to arrange for mandates to be sent of Barclays ASAP to ensure payments of cheques can continue.

## **14 PARISH MATTERS**

14.1 Trunch Parish Plan - Questionnaire– Currently the answers to the questionnaires are being collated and analysed – once completed responses will be provided

14.2 Village Green – concerns have been raised about the state of the green which is being used as a dropping off point for works and for parking for other activities – Clerk to obtain a quote for a chain link fence to be erected around the green to protect the planting for the Queens Jubilee and bench moving forward.

14.3 Parish Council Website – Clerk provided a demonstration on the website and will be going live with the website after Easter. Cllr. R Neville identified some grammatical issues that he will provide to the clerk for amendment.

14.4 Queens Jubilee – Cllr. P Taylor to provide an email update – however concerns had been raised regarding volunteers.

14.5 Broadband - Trunch Fibre to The Premises (FTTP) Initiative – letter will be sent regarding an event in the village – the parish Council are happy to support the event but are not advocating this specific company above others.

14.6 Anti-Social Behaviour – Clerk to obtain information and write to the Landlords

14.7 The Crown – concerns were raised about the planters on the walls – monitor of the situation as historically the wall was one that could be sat on. Clerk to remove from Agenda.

14.8 Other Parish Matters –

14.8.1 Tree In cemetery – Clerk to arrange action

14.8.2 New Councillors - new Councillors are required – Clerk has confirmation from NALC – County Officer, that we can talk to residents to encourage joining the council and to help us make a difference to the village.

14.8.3 Annual Parish Meeting – Clerk and Cllr. A Bowker to discuss with Cllr. B Boughton before May meeting – this must take place on a separate night to the Annual Parish Council meeting whereby a new chairman is elected along with representatives on various groups must be nominated and re-elected. The Annual Parish Council meeting – takes place at the start of the May meeting.

14.8.4 Parish Council Meetings – A decision needs to be made on what venue we want to hold the Parish Council meetings in, as this may mean a change of Parish Council meeting days – Clerk to check availability of Methodist Hall.

**15 NORFOLK ALC – WELLBEING INITIATIVE**

15.1 Various papers - circulated for information and all noted

**16 CORRESPONDENCE**

16.1 Norfolk ALC Bulletin – circulated for information – all noted

16.2 Correspondence – circulated for information – all noted

Meeting finished at 20:57pm

**Chairman signature.....Dated:.....**

**Ratification Meeting not required on the held on the 8<sup>th</sup> April 2022**