

TRUNCH PARISH COUNCIL

ALLOTMENT APPLICATION FORM

PLEASE COMPLETE IN CAPITAL LETTERS

Mr/Mrs/Ms/Other	Name:		
Address:		Post Code:	
Tel:	Home:	Mobile:	
Email:			
Signature:		Date:	

Please note: You must pay your Council Tax to North Norfolk District Council to be eligible for an allotment plot in Trunch.

We will put you on the waiting list and contact you if you are top of a list and a plot becomes available. Please make sure that you notify us of any change of address or other contact details so that we can contact you with an offer of a plot.

Information for applicants after joining a waiting list:

- It is the responsibility of the applicant to keep Trunch Parish Council informed of up-to-date contact details
- Waiting list applicants who cannot be contacted due to incorrect contact details will be removed from the waiting list
- If an applicant does not respond to invitations to view plots, they will be removed from the waiting list
- If an applicant views and rejects two available plots they will be removed from the waiting list
- If you are sent a tenancy agreement for an allotment plot and you do not return a signed copy of this within one month of the date on the agreement, you will be deemed as having refused the offer of the plot. The plot will be offered to the next person on the list and your name will be removed from the waiting list.

Waiting list position and waiting times

Unfortunately, we are unable to inform applicants of how long they can expect to remain on a waiting list before they are offered a plot. Allotments usually become available because of a tenant giving up a plot or if a tenancy has been terminated. As a result, it is not possible to accurately predict how many plots may become vacant during any given period.

Please return your completed application to Trunch Parish Council, 61 Hillside, Cromer NR27 0HY – or email: clerk@trunchparishcouncil.co.uk