



# Trunch Parish Council

*Clerk: Jane Wisson Chairman: Alan Bowker*

## **MINUTES OF ORDINARY MEETING OF TRUNCH PARISH COUNCIL HELD ON WEDNESDAY 7th February 2023 at 7.30pm AT THE METHODIST CHURCH.**

Present: -

Cllr. A. Bowker (Chairman), Cllr. R. Nevill, Cllr. C. Owers, & Cllr. S Wild,  
Cllr E Maxfield - NCC  
Jane Wisson – Clerk.

1. **APOLOGIES FOR ABSENCE – Cllr L Elden & Cllr. G Hayman**
2. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**
  - Village Hall & TVS – Cllr. R Nevill
  - TVS – Cllr. A Bowker
3. **MINUTES OF THE MEETINGS HELD ON 4<sup>th</sup> January 2023 and MATTERS ARISING –** minutes were agreed proposed Cllr. S Wild seconded Cllr. C Owers - **ALL AGREED**
4. **COUNTY AND DISTRICT COUNCILLORS REPORT**
  - 4.1 County Councilors report
    - Some areas of Children’s services had improved and received a Good report from Ofstead.
    - A public consultation will be held in regards to the County Deal and Town and Parish Councils will be encouraged to engage in this consultation. The County deal is for an elected leader of the County.
    - A new Speed Management Strategy is currently going through County and being agreed – the need for 20mph zones will be extremely difficult to achieve under the current wording of the Strategy. Cllr E Maxfield to send Clerk the link.
  - 4.2 District Councilors report - no report provided
5. **PUBLIC PARTICIPATION –** none attending.
6. **FINANCE MATTERS**
  - 6.1 To agree the cheques for payment. - payments equated to £ - proposed by Cllr. S Wild seconded Cllr. C Owers – **ALL AGREED**
  - 6.2 To agree any late Invoice payment requests – nothing to agree.
  - 6.3 Monthly figures for December 2022 & January 2023 – proposed Cllr S Wild, seconded Cllr. C. Owers – **ALL AGREED.**
  - 6.4 To receive an update from the Clerk regarding the precept for 2023 – Clerk updated on the change in the tax base error by NNDC and the increase for parishioners which will equate to an

additional 28p on the base cost per year – Cllr. R Neville proposed, Cllr A Bowker seconded –  
**ALL AGREED**

## **7 Parish Plan**

7.1 Emergency Plan – to set up a working party to include, TVS, Church and other interested parties – Chairman is working through the current emergency plan provide by a previous chairman – he will be arranging a meeting later in March to discuss and produce a draft plan for the parish – Chairman/Clerk to arrange a meeting.

7.2 Preparation for May 2023 Elections – Clerk has highlighted the need for new Councilors to come forward and that the nomination papers do need to be with the Clerk by the end of March appointment with the Elections team.

## **8. HIGHWAYS**

### **8.1 Highways Inspection**

- A parishioner had sent pictures of the flooding near there property – Clerk has forwarded to highways and will chase for a response.
- Councilors highlighted a number of concerns – Pot hole on Mundesley Road, ruts need filling in on Southrepps road, Drains in Wrights Loke need clearing, and ridge on pavement in Kingsleigh Close – Clerk to report all issues to Highways.
- Clerk to arrange to purchase another Grit Bin for Pyghtle close and gift to NCC for filling.
- Clerk to arrange to find out about the rehedging of a hedge on Wrights Loke and report back to the next meeting.

8.2 To receive any other Highways matters and agree action – no further items.

## **9 PLAYING FIELD**

9.1 Tree planting on the playing field – Clerk to arrange with Cllr. E Maxfield for a tree to be funded with a plaque.

9.2 To receive other playing field matters and agree actions –

- Clerk to get the NNDC Rangers to have a look at the litter bin by the car park to ensure that this is on the emptying round.
- Clerk to chase regarding the cladding on a property in Trunch.
- Cllr. S Wild had a parishioner contact her about a concern that dogs were entering into the play area and leaving excrement on the ground – which children were getting covered in. Gate needs fixing – Clerk to get someone to have a look and repair the gate if needed – Clerk to also arrange additional signs notating that dogs are not permitted in this area.

## **10 PLANNING**

10.1 To receive update on Planning Applications and agree actions – no recent applications

10.2 To receive any other Planning matters and agree actions – discussion around a previous application and the outcome from the appeal previously reported.

## **11 FOOTPATHS**

11.1 Verge Cutting ongoing work for tender – contracts have been sent to the contractor for signing and returning.

11.2 Southrepps Path – Clerk is chasing the parish clerk for an update.

11.3 To receive footpath matters and agree action.

- Footpath 11 – Restricted Bridleway – Cllr E Maxfield to raise the parish concerns with NCC – work does need to be undertaken to bring this up to designated requirements – this path is part of the Parish Walk.
- RB9 – Tree needs attending to – Cllr E Maxfield to raise with NCC and report back.
- FP 2 – Badger/Fox hole along path – Cllr. E Maxfield to raise with NCC.

## **11 TASK AND FINISH GROUP**

12.1 Allotments – Clerk to arrange a meeting with Cllr. C Owers.

12.2 Water Butt for the Village Hall site – Clerk and Cllr. C Owers to discuss at the meeting – this is a grant request from the Village Hall after being asked to provide one for an allotment holder. Clerk needs to start negotiations with the Diocese of Norwich on the ongoing lease of the site.

## **13 PARISH MATTERS**

13.1 Kings Coronation Event – Chairman updated that an initial meeting had been held on the 23/1/23 – the event will be a Street party to be held on the 7<sup>th</sup> May between 12-6pm – with a contingency plan of the Village Hall and the Church if the weather is bad. This will be left on the Agenda for future meetings.

13.2 Other Parish Matters – Parking on the grass in Cornish Avenue – Clerk to speak to Cllr. L Elden to ascertain what action has been taken. Will also contact Highways to inform them as this is there land to maintain.

## **14 NORFOLK ALC – WELLBEING INITIATIVE**

14.1 Various papers - circulated for information – all noted

## **15 CORRESPONDENCE**

15.1 Norfolk ALC Bulletin – circulated for information and noted

15.2 Correspondence – A copy of a thank you card has been shared with Councilors and clerk will add to the web page shortly.

Next Meeting: Full Council Meeting 8<sup>th</sup> March 2023, at Methodist Church at 7.30pm

Meeting closed 21:07 pm

Chairman Signature..... Dated:.....