



Trunch Parish Council

Clerk: Jane Wisson Chairman: Alan Bowker

MINUTES OF ORDINARY MEETING OF TRUNCH PARISH COUNCIL HELD ON WEDNESDAY 6th July AT THE METHODIST CHURCH.

Present: -

Cllr. A. Bowker (Chairman), Cllr. R. Nevill, Cllr P Taylor, Cllr L Elden, Cllr. C. Owers, & Cllr. S Wild, 10 members of the public in attendance
Jane Wisson – Clerk.

1. **APOLOGIES FOR ABSENCE AND TO RECEIVE A RESIGNATION** – no apologies Received. Letter of resignation from Cllr. B Boughton was read out which covered a list of his achievements as chair. A motion of extreme thanks was proposed by Cllr. R Nevill, seconded by Cllr. C Owers – **ALL AGREED**. Clerk to arrange to send a letter of thanks to Cllr. B Boughton.
2. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS** – Cllr. R Nevill identified the following items on the agenda, Village Hall, Trunch Village Society & County Broadband.
3. **MINUTES OF THE MEETINGS HELD ON 1st June 2022 and MATTERS ARISING – ALL AGREED** – no matters arising.
4. **COUNTY AND DISTRICT COUNCILLORS REPORT**
 - 4.1 County Councilors report – Appendix A
 - 4.2 District Councilors report - None received
5. **PUBLIC PARTICIPATION** – no questions from attendees. Clerk read out questions from the public, consideration may be to deal with these under the relevant areas on the agenda.
 - 5.1.1 With the village shop closing and the village sign being on private property would it be appropriate for the to be relocated to the village green? – to be dealt with under 13.9 on the agenda.
 - 5.1.2 Promoting the use of the playing field for further events – to be dealt with under 9.5 on the agenda.
 - 5.1.3 Trunch Garden Society ask to plant a tree on the border of the playing field – to be dealt with under 9.4 on the agenda.
6. **FINANCE MATTERS**
 - 6.1 To agree the cheques for payment - April £3860.37, May £2105.90 & June £2184.60 proposed Cllr. C Owers, seconded Cllr. R Nevill – **ALL AGREED**
 - 6.2 To agree and late Invoice payment requests – none received

6.3 Monthly figures for May 2022 – finance report had been sent – proposed by Cllr. S Wild, seconded by Cllr. C Owers – **ALL AGREED**

6.4 To consider any other financial matters and agree action – none received.

7 KEY DECISIONS

7.1 Parish Action Plan – Communications around promoting our assets – the August meeting will be held to start developing the Parish plan as a working party to being back to full council in September. This can be the framework moving forward and once available could encompass elements of the TVS Parish Plan.

7.2 To develop and agree a mission, vision, aims and objectives for the Parish Council – Cllr. A Bowker to have a look at this in readiness for the August working party meeting.

8. HIGHWAYS

8.1 20mph limit – parishioners are still keen to see a reduction in speed, Cllr E Maxfield will arrange a meeting with Highways to see if there is any action we can take. Clerk to contact resident for SAM 2 figures.

8.2 North Walsham Road, Hole in road – Clerk reported that this hole has been repaired.

8.3 To receive any other Highways matters and agree action

8.3.1 Pavements are starting to show cracks, weeds are growing in the cracks and are slippery when wet, Cornish Way and Pygtle close in particular. Cllr E Maxfield to action – Clerk will email details over.

8.3.2 Wrights Loke – Hedges causing an issue – Clerk and Chairman to investigate

8.3.3 Chapel Road – Kingsleigh Close showing evidence of subsiding – Chairman to send Clerk pictures do that these can be forwarded to highways for action

9 PLAYING FIELD

9.1 Public Space Protection Order – Is now live but we are awaiting signs from District Council as they must have specific wording on them – If signs aren't big enough once received we can consider getting larger signs – Clerk to monitor. Dog fouling as well as dogs off of leads – question has been raised about photographic evidence – Clerk to check with monitoring officer in NNDC legal team to see if Councilors are able to do this – Clerk to report back at next meeting.

9.2 Registering of Title – to bring cost of solicitor back to next meeting to move this forward, Cllr P Taylor to send solicitor details to Clerk.

9.3 Fly tipping update – resolved – this can be removed from the agenda – Clerk to action.

9.4 Tree planting on the playing field – Chairman to contact the Garden Society to meet on site to agree a location for their kind offer for a tree – Clerk to arrange additional costs for further planting and bring to next meeting. Proposed by Cllr. R Nevill, seconded by Cllr, S Wild – **ALL AGREED**

9.5 To receive other playing field matters and agree actions – further investigation on what Events they would like to hold on playing field and who would organize. Chairman to have a look at the shingle entrance to the Playing field to see if maintenance work is needed.

10 PLANNING

10.1 To receive update on Planning Applications and agree actions:

PF/22/1343 Oak Barn, Trunch Road, Mundesley – Approved

PF/22/1313 18 Trunch Road Mundesley – Approved

Both applications are on the border and we will be getting these from time to time.

10.2 Local Plan – Nutrient Neutrality – just to let councilors know that this is new legislation that is causing delays to all applications in areas affected of which Trunch is on the cusp of the broads area – Clerk will send round a recent update presentation for noting.

10.3 To receive any other Planning matters and agree actions – none received

11 FOOTPATHS

11.1 Verge Cutting costs – Clerk will bring current costs to next meeting for review.

11.2 To receive footpath matters and agree action –

11.2.1 Cllr. S Wild has provided Clerk with a plan to send to contractor to confirm cutting areas – Clerk to arrange a quote for any additional works needed. Clerk and Chairman to review schedule to ensure all is included.

11.2.2 Southrepps to Trunch path – still being investigate

11.2.3 Cutting of Cemetery grounds - current cutting of grass is different to previous years – Chairman to discuss with Vicar to ascertain requirements.

12 TASK AND FINISH GROUP

12.1 Allotments – We have all allotments taken – one plot is overgrown – Clerk to contact leaseholder to see if they still want to continue with this plot.

Tree overhanging – Clerk to chase Diocese in regards to the cutting of the tree.

13 PARISH MATTERS

13.1 Trunch Village Society - Questionnaire– this is has been completed and is now entering the final stages of review and should be available in September/October.

13.2 Inspection of Assets – Clerk to send Chairman previous inspection for review and to be diarized and added to the Parish Plan

13.3 County Broadband – Not currently meeting required numbers – further event is being held in the Crown to encourage take up of the service.

13.4 Anti-Social Behaviour – Clerk to remove from agenda

13.5 Village Hall – no updates at this meeting.

13.6 Empty Homes – Trunch has a large amount of second homes – Clerk to obtain information from NNDC and Duncan Baker MP – as this has been high on their agenda.

13.7 Queens Jubilee review – Chairman and Councilors offered a review of the celebration – how it was nice to see the village all coming together to celebrate. Feedback was extremely good and a letter appeared in the EDP commending the village for the celebration. Chairman had received a concern that the Council were not very prominent in the celebrations but confirmed that councilors were involved on the day with a number having dual roles.

13.8 Village Shop/post office Closure – thanks to the current owners for all the hard work. Concern has been raised about losing a community asset, investigations are currently underway with the post office on maintaining this service and if viable an application will need to be made via www.runpostoffice.com. – Clerk to write to Post Office Counters to put Councils view on this asset. Social club may be able to offer support so Chairman will discuss with them any support that can be provided.

13.9 Village Sign – Current owners of property where the sign is situated are happy to have it as it is the centre of the village – Councilors thanked them for this and will not take this any further at present unless things change

13.10 Reducing numbers of Parish Councilors to 9/7 – clerk to investigate and provide a report to the next meeting – proposed by Cllr. R Nevill and seconded by Cllr. C Owers – **ALL**

AGREED

13.11 Other Parish Matters – Clerk to investigate other funding streams.

14 **NORFOLK ALC – WELLBEING INITIATIVE**

14.1 Various papers - circulated for information and noted

15 **CORRESPONDENCE**

15.1 Norfolk ALC Bulletin – circulated for information and noted

15.2 Correspondence – none received

Next Meeting: September 7th, 2022, at Methodist Church at 7.30pm

Next meeting to be held face to face in the Methodist Church Hall at 7.30pm –

Meeting finished at 21.18pm

Chairman signature.....Dated.....