



Trunch Parish Council

Chairman: John Jones Clerk: Jane Wisson

2023

MINUTES OF ORDINARY MEETING OF TRUNCH PARISH COUNCIL HELD ON WEDNESDAY 7th June 2023 at 7.30pm AT THE METHODIST CHURCH.

Present: -

Cllr. J. Jones (Chairman), Cllr J Fielding, Cllr G Houlton and Cllr D Houlton.
Cllr E Maxfield - NCC
Jane Wisson – Clerk.

MINUTES

1. **APOLOGIES FOR ABSENCE** – none needed
2. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS** - Cllr J Jones – Village Hall
3. **MINUTES OF THE MEETINGS HELD ON 10th May 2023 and MATTERS ARISING** – proposed Cllr. D Houlton seconded Cllr G Houlton – **ALL AGREED**
No matters arising
4. **COUNTY AND DISTRICT COUNCILLORS REPORT**
 - 4.1 County Councillors report -
 - 4.2 District Councillors report -Full report next month due to the training currently being Undertaken. Planning around the Roost will be ongoing whilst planning officer is looking in to it.
5. **PUBLIC PARTICIPATION** –
 - A. a resident highlighted the fact that the changes to the date weren't very well advertised – Clerk will ensure that this is better for next elections period.
 - B. The Mardle – Clerk to provide a report for the next mardle
 - C. A resident mentioned that they couldn't find the minutes on the website – Clerk demonstrated how to access as all minutes were on the system.
6. **FINANCE MATTERS**
 - 6.1 To agree the cheques for payment – total £2811.61p – proposed Cllr G Houlton, seconded Cllr J Fielding – **ALL AGREED**
 - 6.2 To agree any late Invoice payment requests – none received
 - 6.3 Monthly figures for April 2023 – proposed Cllr. J Jones, seconded Cllr G Houlton – **ALL AGREED**

- 6.4 To agree the annual Governance Statement – proposed Cllr D Houlton, seconded by Cllr G Houlton – ALL AGREED
- 6.4.1 To approve section 1 The annual Governance Statement proposed Cllr D Houlton, seconded by Cllr G Houlton – ALL AGREED
- 6.4.2 To approve the account Statement 2023 -section 2 - proposed Cllr D Houlton, seconded by Cllr G Houlton – ALL AGREED
- 6.4.3 To approve the notice of exercise annual rights - proposed Cllr D Houlton, seconded by Cllr G Houlton – ALL AGREED
- 6.4.4 Note that Exemption certificate - proposed Cllr D Houlton, seconded by Cllr G Houlton – ALL AGREED

7. HIGHWAYS

- 7.1 Highways Inspection – Clerk reported that all highways matters need to be reported so that Rangers visit the village
- 7.2 To receive any other Highways matters and agree action - none

8 PLAYING FIELD

- 8.1 To receive other playing field matters and agree actions – all councillors to monitor field

9 PLANNING

- 9.1 To receive update on Planning Applications and agree actions:

PF/23/1039 2 Chapel Road, Trunch – Replacement of existing white painted timber windows with white upvc windows and replacement front door – no objections – proposed Cllr J Fielding and seconded Cllr. G Houlton – **ALL AGREED**

ONGOING

PF/23/0870 Trunch Corner Stores Gimingham Road Trunch North Walsham Norfolk NR28 0PS - Proposed alterations to windows & doors on front façade - withdrawn

PF/23/0613 The Roost Mundesley Road Trunch North Walsham Norfolk NR28 0QB - Detached dwelling, cartshed and associated works - ongoing

- 9.2 To receive any other Planning matters and agree actions – Look at Neighbourhood plan

10 FOOTPATHS

- 10.1 Verge Cutting – Clerk to check schedule of works for the green
- 10.2 Southrepps Path – still ongoing
- 10.3 To receive footpath matters and agree action - Clerk to chase NCC re Badger hole

11 TASK AND FINISH GROUP

- 11.1 Allotments – Cllr G Houlton and Cllr D Houlton will take on the allotments - Clerk to arrange a meeting

12 PARISH MATTERS

- 12.1 Other Parish Matters – agreed to co-opt Cllr. R Miles, Cllr D Burns and Cllr B Wilson – Clerk to inform of decision – Another councillor to be coopted next meeting once Clerk has checked the validation of residency – Cllr J Fielding proposed, Cllr. D Houlton seconded ALL AGREED.
- Relook at the Neighbourhood plan – Cllr P Neatherway to share Knapton Parish Plan.

13 NORFOLK ALC – WELLBEING INITIATIVE

13.1 Various papers – clerk will send all information to Councillors

14 CORRESPONDENCE

14.1 Norfolk ALC Bulletin – circulated for information

14.2 Correspondence – none

14.3 Village Hall – verbal update from Chairman – no secretary at the moment. Looking at a Greener option for the village hall. Looking for funding to support these initiatives.

Next Meeting: July 5th 2023 at 7.30pm