



Trunch Parish Council

Clerk: Jane Wisson Chairman: Alan Bowker

MINUTES OF ORDINARY MEETING OF TRUNCH PARISH COUNCIL HELD ON WEDNESDAY 5th October at 7.30pm AT THE METHODIST CHURCH.

Present: -

Cllr. A. Bowker (Chairman), Cllr. R. Nevill, Cllr. C. Owers, & Cllr. S Wild,
Jane Wisson – Clerk.
1 members of the public

1. **APOLOGIES FOR ABSENCE** – Cllr P Taylor & Cllr. L Elden & Cllr G Hayman – Cllr. E Maxfield will be attending but will be a little late.
2. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS** –
Village Hall – Cllr R Nevill
TVS – Cllr. R Nevill & Cllr. A Bowker
3. **MINUTES OF THE MEETINGS HELD ON 7th September 2022 and MATTERS ARISING.** – no matters arising – proposed Cllr. R Nevill, seconded by Cllr. S Wild – **all agreed**
4. **COUNTY AND DISTRICT COUNCILLORS REPORT**
 - 4.1 County Councilors report – report attached at the end of the minutes
 - 4.2 District Councilors report - nothing received
5. **PUBLIC PARTICIPATION** – 1 member of the public attended – see 8.1 as member of the public involved in the 20mph discussion.
6. **FINANCE MATTERS**
 - 6.1 To agree the cheques for payment - £1603.33 – proposed by Cllr R Nevill, seconded by Cllr. C Owers – **all agreed**
 - 6.2 To agree any late Invoice payment requests - £795.60 - proposed by Cllr R Nevill, seconded by Cllr. C Owers – **all agreed**
 - 6.3 Monthly figures for August 2022 - proposed by Cllr R Nevill, seconded by Cllr. S Wild – **all agreed**
 - 6.4 To consider any other financial matters and agree action – just a reminder that budget preparation will be taking place
7. **Parish Plan**
 - 7.1 Parish Action Plan – We need to add costs which could inform budget setting process – Clerk to arrange a zoom meeting

- 7.2** To review and agree a mission, vision, aims and objectives for the Parish Council – clerk to send out a version of the vision, mission and aims list in readiness for the zoom meeting,
- 7.3** Emergency Plan – to set up a working party to include, TVS, Church and other interested parties – Clerk to arrange a meeting/Chairman to contact organisations to obtain contacts for Clerk.
- 7.4** Preparation for May 2023 Elections – clerk updated that preparations will be starting for the election in May and that we need to earmark £2000 for an election.

8. HIGHWAYS

- 8.1** 20mph limit – Chairman is attending meetings to look at a four parish partnership to establish a joint application for reducing speeds throughout these areas – member of the public is Knapton Parish Council Chairman and updated council on where we are regarding a document that will be presented to Highways at a meeting that will be arranged to review the possibilities in mid-October – Trunch Chairman would like to be a part of this meeting – draft document will be shared once completed – Clerk and Chairman to meet over the weekend to draft and sent to Knapton PC. Cllr. R Nevill reported that as part of the village questionnaire the speed limit was a key aspect of the responses from the residents, NCC seem more accepting to look at speed limit reduction than previously thought as they are aware of a central government white paper which encourages speed reduction.
- 8.2** Highways Inspection – all information provided to Clerk had been forwarded onto Highways – Clerk to chase Highways as had requested that they rang to have a walk round with the chairman.
- 8.3** To receive any other Highways matters and agree action – concerns were raised regarding the parking across footpaths – Chairman to have a look and provide photos to see if any action can be taken.

9 PLAYING FIELD

- 9.1** Public Space Protection Order – Clerk is still chasing for this information and will contact NNDC again
- 9.2** Registering of Title – Clerk has a new telephone number and will ring Barclays to establish the current position – also ongoing discussions with the solicitor that a previous councilor had been in discussions with - Clerk to report back to next meeting
- 9.3** Tree planting on the playing field – Chairman to action his recent discussions and provide details on what trees we may need to purchase for Clerk to arrange.
- 9.4** To receive other playing field matters and agree action – Clerk to see if we are due a further cut of the playing field and other areas.

10 PLANNING

- 10.1** To receive update on Planning Applications and agree actions: - none received
- 10.2** Local Plan – Nutrient Neutrality – still being worked on but is holding up the local plan
- 10.3** To receive any other Planning matters and agree actions – Planning Service improvement plan will generate consultation with the Parish Councils

11 FOOTPATHS

- 11.1** Verge Cutting ongoing work for tender – work is currently being undertaken to produce a schedule of works, plans will be attached so that any contractor will be aware of where the areas are for cutting – these will be sent out and the contract will include a more commercial feel.
- 11.2** Footpath No 11 – Clerk to chase update

11.3 To receive footpath matters and agree action – A letter had been received from NCC about the restricted byway – current evidence demonstrates that this is not fit to be a restricted byway – NCC to be contacted to ensure works are undertaken to make it fit for purpose.

Concessionary footpath – agreement had been set up and should be held at the NNDC/NCC offices – Clerk to contact to establish where the footpath runs.

12 TASK AND FINISH GROUP

12.1 – Cllr C Owers has worked extremely hard on monitoring the two sites. We have a few actions we need to address and Clerk to arrange an allotment meeting to bring forward actions and update on waiting list and work being undertaken.

Concerns were raised about overhanging branches on the Village Hall site and a request for a water butt had been received by the village hall and would the parish council offer a grant towards supplying one.

13 PARISH MATTERS

13.1 Trunch Village Society – responses are being worked on and a plan will be produced soon

13.2 Inspection of Assets – Clerk to send Chairman with the electronic version of the assets – Cllr. L Elden will take on the checking of the Gym equipment

13.3 Cemetery Gates – Chairman to raise with Rectory – Clerk to remove from Agenda

13.4 Village Hall – nothing to update

13.5 Empty Homes – Clerk updated that NNDC are looking at employing an officer to deal with empty homes – across the district there is approximately 490 empty homes with more being second homes – the new officer will be work across services to try and bring homes back into use – Clerk to remove from agenda

13.6 Cost of Living – information on website and Cllr. L Elden and Clerk will continue to monitor

13.7 Civility and Respect – Chairman signed pledge Clerk to forward to chairman the footer for his official Chairmans email address – Clerk to remove from Agenda

13.8 Reducing numbers of Parish Councilors to 9 – report at full council this evening for discussion and agreement

13.9 Static Caravan – Chairman will provide an update at the next meeting

13.10 Other Parish Matters – Remembrance service – Wreath to be provided for the service

13.11 Tree at Forge Close – Clerk has chased the Housing Association and is awaiting a response.

14 NORFOLK ALC – WELLBEING INITIATIVE

14.1 Various papers - circulated for information – and noted

15 CORRESPONDENCE

15.1 Norfolk ALC Bulletin – circulated for information – and noted

15.2 Correspondence – circulated for information – and noted

Next Meeting: November 2nd, 2022, at Methodist Church at 7.30pm

Meeting finished at 9.10pm

Chairman signature.....Dated.....